

COMMUNITY SERVICES AND HEALTH - RECREATION AND PARKS - CEMETERIES								
CAT.	SERVICES RENDERED	REMARKS	2022/23	2022/23	VAT	2023/24	2023/24	% Increase / decrease
			Recalculated	R	Yes/No	Recalculated	R	
			excl. VAT	incl. VAT		excl. VAT	incl. VAT	
	These tariffs apply to the following cemeteries and crematoria							
	Atlantis, Bellville, Constantia, Delft, Dido Valley, Durbanville, Goedehoop, Gordon's Bay, Gugulethu, Hout Bay, Kuils River, Kleinvlei, Klip road, Klip North, Klip West, Khayelitsha Gate 1, Khayelitsha Gate2; Kraaifontein; Langa, Lwandle, Maitland, Modderdam, Mfuleni 1, Mfuleni 2; Muizenberg, Metro South East, Ocean View, Ottery, Pinelands, Plumstead, Seaforth, Somerset West, Old Strand, Sir Lowry's Pass, Rusthof, Vaalfontein; Welmoed, Wallacedene Cemeteries. Cremation services are included in the tariff schedule should the need arise and a new lease is introduced which requires City to receive the income from Cremations. NOTE: Tariffs on Saturday are charged at "one and a quarter" times the normal tariff and "one-and-a-half times" the normal tariff for Sundays and Public Holidays, to create an incentive for weekday burial and offset the staff overtime rates.							
	DEFINITIONS:							
	Monumental Grave-	Private grave with Full Monumental rights (Headstone and kerbing/ slab)						
	Berm Grave-	Private Grave with limited Monumental rights (Headstone on concrete foundation only). Nothing except grass allowed on the surface of the grave.						
	Public Grave-	Non Private Grave which may be used for burial of another unrelated person (on top) after a minimum of 5 years. No headstones/memorials allowed, only crosses.						
	Cremation	The process whereby disposal of human remains in a coffin is reduced by fire to produce ashes or cremated remains.						
	Mausoleum :	Above ground concrete burial crypts housed in the shape of a building.						
	Memorial Tree :	A Tree planted in Memory of a deceased person.						
	Ash Burial Plots:	Miniature graves for inground burial of Ash boxes/urns/ Cremated remains.						
	Memorial Garden /Precinct:	Designated area of cemetery for Memorialisation of High Profile people.						
	Pauper	A person who dies in povity and may be unidentified or unclaimed by the next of kin. A recipient of a pauper burial under the Provisions of the Health Department						

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	Destitute	A destitute person means a person who has died in destitute circumstances within the geographic boundaries of the City, where no Funeral; Cover, Policy, Deceased Estate, nor relatives are in the position to pay for funeral costs. Furthermore no other person, NGO, Religious or Welfare organisation has come forward to pay for the burial or cremation of the deceased person.						
	Memorial Works Permit-	Permit applied for by Stonemason/family to request permission to erect a memorial on a private grave						
	A. GRAVE PRICES	Apply to all denominations, including Muslim and Jewish Cemeteries/ Allotments.						
SB	Surcharge on Saturday Burials	A surcharge of 25% is charged for Saturday burials, surcharge of 50% on Sundays and Public Holidays, rounded to the nearest rand, as an incentive to encourage burials during the week.	N/A	N/A	y	N/A	N/A	N/A
	1. Adult Burials							
SB	Monumental- Private	Vacant Private grave of varying depth with full monumental rights. Right to subsequent burials is subject to available depth and soil conditions and therefore cannot be guaranteed.	2 104.35	2 420.00	y	2 204.35	2 535.00	4.75%
SB	Berms -Private (Headstones only)	Berm graves are private graves which demand less space, lower maintenance and are limited to a Headstone only.Right to subsequent burials is subject to available depth and soil conditions and therefore cannot be guaranteed.	1 047.83	1 205.00	y	1 100.00	1 265.00	4.98%
SB	Burial Adult - Public (1 Coffin)	Non Private Grave which may be used for burial of another unrelated person (on top) after a minimum of 5 years. No headstones/memorials allowed, only crosses.	613.04	705.00	y	747.83	860.00	21.99%
	2. Child Burials							

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SB	Monumental-Private	Vacant Private grave of varying depth with full monumental rights. Right to subsequent burials is subject to available depth and soil conditions and therefore cannot be guaranteed.	1 043.48	1 200.00	y	1 095.65	1 260.00	5.00%
SB	Berms - Private (Headstones only)	Berm graves are private graves which demand less space, lower maintenance and are limited to a Headstone only. Right to subsequent burials is subject to available depth and soil conditions and therefore cannot be guaranteed.	526.09	605.00	y	552.17	635.00	4.96%
SB	Burial Child - Public	Non Private Grave which may be used for burial of another unrelated person (on top) after a minimum of 5 years. No headstones/memorials allowed, only crosses.	408.70	470.00	y	430.43	495.00	5.32%
	B. MULTIPLE BURIALS							
	Adult/Child Burials	2 coffins in one grave, same day. Charge <u>per grave</u> and record captured of both decedents . Child coffin may be buried, with adult coffin and Adult grave is charged.						
	Pauper Burials- Unknown/unclaimed	3 coffins in one grave buried on the same day in a public grave. No charge to service provider on Tender for Pauper services.	No Charge	No Charge	n	No Charge	No Charge	
	C. RE-OPENING FEE PRIVATE	No re-opening of a public grave.						
	1. Adult Burials							
SB	Monumental- Private	Re-opening of Private grave and right to subsequent burials is subject to available depth and soil conditions and therefore cannot be guaranteed.	630.43	725.00	y	747.83	860.00	18.62%
SB	Berms - Private (Headstones only)	Re-opening of Private Berm grave is subject to available depth and soil conditions and therefore cannot be guaranteed.	452.17	520.00	y	747.83	860.00	65.38%
SB	Re-opening: No Digging	Burial tariff for graves where no digging required by the City (Vaults and/or self digging of grave)	586.96	675.00	y	613.04	705.00	4.44%
	2. Child Burials							

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SB	Monumental-Private	Re-opening of Private child grave and right to subsequent burials is subject to available depth and soil conditions and therefore cannot be guaranteed.	360.87	415.00	y	378.26	435.00	4.82%
SB	Berm -Private (Headstones only)	Re-opening of Private Childs Berm grave is subject to available depth and soil conditions and therefore cannot be guaranteed.	304.35	350.00	y	317.39	365.00	4.29%
SB	Re-opening: No Digging	Burial Tariff for graves where No digging required by the City (Vaults and/or self digging of Berm grave)	339.13	390.00	y	356.52	410.00	5.13%
SB	D. CREMATION							
SB	Adult Cremation	Normal size coffin- private cremation	1 356.52	1 560.00	y	1 421.74	1 635.00	4.81%
SB	Child Cremation (up to 10 yrs)	Normal size coffin- private cremation	730.43	840.00	y	765.22	880.00	4.76%
SB	Oversize Coffin /Casket	Additional surcharge added to Cremation Tariff	500.00	575.00	y	526.09	605.00	5.22%
SB	Pauper - Adult	Limited to paupers/Destitute cremations conducted by service providers on tender to the City of Cape Town, WCGov, Provincial Hospitals and other Municipalities.	565.22	650.00	y	591.30	680.00	4.62%
SB	Pauper - Child	Limited to paupers/Destitute cremations conducted by service providers on tender to the City of Cape Town, WCGov, Provincial Hospitals and Municipalities.	347.83	400.00	y	365.22	420.00	5.00%
SB	Pauper- Still born/foetus	Limited to paupers/Destitute cremations conducted by service providers on tender to the City of Cape Town, WCGov, Provincial Hospitals and Municipalities.	226.09	260.00	y	234.78	270.00	3.85%
SB	After hours (Saturday Sunday or public holiday) and/or Attendance witnessing and same day return of ashes	Additional surcharge added to Cremation Tariff for special requests for after hours, witnessing and sameday return of ashes	778.26	895.00	y	817.39	940.00	5.03%

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SB	E. PAUPERS / DESTITUTE PERSONS	Destitute burial or cremation: Applications are subject to approval by the City Health Department and are done in accordance with the terms and conditions of the Policy for Destitute Burial/Cremation and awarded Tender. Public grave is provided to the City approved service provider at no charge for burial	No Charge	No Charge	n	No Charge	No Charge	
	F. GRAVE RESERVATIONS	Only applies to renewal of existing reservations. No new reservation are currently allowed. In the event of the person's death within the renewal period, no refunds are applicable.						
SB	1. 5 Year existing Reservation Permits-Renewal for 5 years only	A permit holder must motivate in writing when requesting permission to renew a 5 year reservation prior to it 's expiry. Should the grave be utilised within this period, no refunds will be given and normal Monumental tariff will be charged at the time of booking.	1 573.91	1 810.00	y	1 647.83	1 895.00	4.70%
SB	2. 5 Year existing Reservation Permits-Renewal for 1 year only	A permit holder must come forward to motivate in writing when requesting permission to renew a 5 year reservation. Persons who receive a State Pension, Disability Grant or are unemployed may motivate to pay it on an annual basis (@20% per year) instead of a once off payment for 5 years. Should the grave be utilised in this period, no refunds will be given and normal Monumental grave tariff will be charged at the time of booking.	317.39	365.00	y	334.78	385.00	5.48%
SB	3. 10 Year Reservations / Preurchased Plots	A permit holder must motivate in writing when requesting permission to renew a 10 year reservation even though payment is not required. Should a grave be utilised in this period, no refunds will be given and a reopening tariff of a Monumental grave will be charged at the time of booking.	No Charge	No Charge	n	No Charge	No Charge	
SB	4. Transfer of ownership-Administration fee	Standard Administration fee is charged. Conditions apply.	160.87	185.00	y	169.57	195.00	5.41%

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SB	5. Grave Preparation of Reserved Grave	Grave preparation of previously reserved grave to full depth for first burial.			y	747.83	860.00	
	G. NEW MEMORIAL WORK PERMIT							
SB	Memorial Work Permit	A standard Memorial Permit is charged regardless of the extent of memorial work required.	595.65	685.00	y	626.09	720.00	5.11 %
SB	Monumental inscriptions	Inscriptions only on existing headstones	208.70	240.00	y	217.39	250.00	4.17%
SB	Memorial Permit in Memorial Garden/Precinct	Memorial Gardens or Precincts allow for plots for Memorialisation of High profile people, subject to approval of an application to the Director Recreation & Parks. These plots are not for burial of coffins and intended only for memorialisation purposes.	5 678.26	6 530.00	y	5 952.17	6 845.00	4.82%
SB	Ash burial inscriptions	Monumental plaque / niche inscription iro 2nd or 3rd burial of ashes, a tariff of 50% of Headstones Only work permit to be instituted to encourage the registration of the burial of ashes / cremations	208.70	240.00	y	217.39	250.00	4.17%
SB	H. EXHUMATIONS ADMINISTRATIVE FEE	Exhumation done by undertaker on behalf of the family at the families expense - subject to approval by the Provincial Health Department in terms of an Exhumation Permit. 50% Increase in Permit fee proposed to cover the City for costs incurred for administration to process application to Provincial Health, receipt of Permit and coordination between Cemetery Staff, Undertaker, SAPS and Environmental Health Officers who must be present for the duration of the exhumation procedure which can take 2-3 hours to complete.	895.65	1 030.00	y	939.13	1 080.00	4.85%
SB	I. REDUCTION BURIAL	Reduction burial performed by undertaker on behalf of the family/applicant at the Families expense- subject to terms and conditions in Cemetery by-law.	517.39	595.00	y	543.48	625.00	5.04%
	J. DISPOSAL OF ASHES							

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SB	1. BURIAL OF ASHES (in existing private grave)	Burial of Ash box remains in existing private Family Grave. A nominal tariff is charged for recording the ash burial and preparing the grave for interment by the family/undertaker. Inscriptions are charged for as a separate tariff as it entails a permit for removal of the memorial work.	204.35	235.00	y	213.04	245.00	4.26%
	2. NICHE BOXES							
SB	Niche Box without Tablet	Tablet and engraving to be supplied by family	730.43	840.00	y	765.22	880.00	4.76%
SB	Niche Box including Tablet	Tablet supplied and included in the price. Family required to pay for engraving	965.22	1 110.00	y	1 013.04	1 165.00	4.95%
SB	Opening of Niche Box	Opening of Niche for adding or retrieval of cremated remains			y	317.39	365.00	
	3. NICHE IN WALL							
SB	Niche in Wall without Tablet	Tablet and engraving to be supplied by family	730.43	840.00	y	765.22	880.00	4.76%
SB	Niche in Wall including Tablet	Tablet supplied and included in the price. Family required to pay for engraving	965.22	1 110.00	y	1 013.04	1 165.00	4.95%
SB	Opening of Niche in Wall	Opening of Niche for adding or retrieval of cremated remains			y	317.39	365.00	
	4. MEMORIAL WALLS							
SB	Gordon's Bay[Watt str] / Durbanville	Permit to attach Memorial Plaque which is provided by the Family. No room for ashes.	369.57	425.00	y	386.96	445.00	4.71%
SB	5. MEMORIAL TREES	Tariff for planting of Memorial Trees supplied by the City , in line with specific Cemetery/Park Master plans, which nominate the trees species and location of the trees in accordance with a strict planting plan. Tariff includes the transport of the tree to Cemetery/Park within the City of Cape Town's jurisdiction, the tree, planting thereof, staking and allows for burial of Ashes in tree hole if requested.	2 286.96	2 630.00	y	2 395.65	2 755.00	4.75%
SB	6. ASH PLOTS	Ash Burial Plots are proposed as an attempt to maximize the use of space and discourage the public from using full size graves to bury ash remains.	317.39	365.00	y	334.78	385.00	5.48%

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SB	7. MEMORIAL BENCH NAMING PERMIT	Tariff for a Memorial Bench permit for the right to memorialise an existing bench in memory of a deceased person or pet. The Memorial Bench tariff has been introduced due to popular demand and is not limited to Cemeteries, but may also be applied to Memorial benches in other facilities, resorts, parks and coastal areas under Recreation & Parks jurisdiction.	2 052.17	2 360.00	y	2 152.17	2 475.00	4.87%
SB	8. MEMORIAL BENCH INSTALLATION PERMIT	Tariff for a Memorial Bench permit the cost of which including the installation is paid for by the applicant. The tariff relates to the right to erect a bench at the applicant's cost , in memory of a deceased person/ pet. The location and type of bench is subject to City approval and may be limited to that which is preselected in terms of the Master plan. The Memorial Bench tariff has been introduced due to popular demand and may not be limited to Cemeteries, but may also be applied to Memorial benches in other Recreation & Parks Facilities.	373.91	430.00	y	391.30	450.00	4.65%
	K. MAUSOLEUM CRYPTS	Proposed Discount aims to encourage the sale of Mausoleum Crypts as a space intensive alternative to in ground burial, to create public awareness and increase popularity of this alternative.						
SB	Mausoleum Crypt: Level A or C	A= Top level Crypt and C = Bottom level Crypt.	3 960.87	4 555.00	y	3 960.87	4 555.00	0.00%
SB	Mausoleum Crypt: Level B	B = Middle/ Eye-level Crypt	4 952.17	5 695.00	y	4 952.17	5 695.00	0.00%
SB	Interment Fee/ Opening/ Reopening of Crypt	Tariff charged for access to the Mausoleum and the use of the Gurney, including the opening of the Crypt done by the City and must be prebooked by Undertaker at Cemetery booking office	478.26	550.00	y	500.00	575.00	4.55%
	Closure and Sealing of Mausoleum Crypt on day of burial	Tariff charged for City to arrange closure/sealing of the Concrete closure of the Crypt immediately after the burial	217.39	250.00	y	226.09	260.00	4.00%

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	L. MISCELLANEOUS							
	Request for Access to Record of Cemeteries held by the City: eg. Confirmation of Burial Certificate, Research in Burial Registers, Plot Books etc	In terms of Section 18(1) of the Promotion of Access to Information Act, 2000 (Act no.2 of 2000) all persons or organisations requesting access to cemetery records must submit a formal application, explaining the reason for their request for access/copies of Cemetery record. Tariffs charged per individual application. SASSA Pensioners and Government grant exemption.	82.61	95.00	y	86.96	100.00	5.26%
	Religious Ceremonies, memorial events and commemorative services held in Cemeteries.	Booking of scheduled event. Not including commercial events and film shoots. Refer to Departmental Filming Tariffs	260.87	300.00	y	273.91	315.00	5.00%
	Mayor's Special Fund- waiver of burial tariff for applicable size grave	In the event of the Mayors Special Fund Policy C62/09/11 providing financial assistance to a family for the funeral costs; the applicable tariff for the burial will be waived.	No Charge	No Charge	n	No Charge	No Charge	
	M. PENALTIES							
SB	1. PENALTY : Cancellation Fee	Late cancellation penalty applicable if booking cancelled at short notice. A minimum of 48 hours notice must be given so that City does not incur costs for preparation of the grave and when daily limits have been reached, another burial may be given an opportunity from the cancellation list.	565.22	650.00	y	591.30	680.00	4.62%
SB	2. PENALTY : Time delays	Applicable after 30 minute delay in arrival and/or burial taking longer than prescribed time frames. Refer to guidelines for the issuing of Penalties. Penalty for arrival outside of the scheduled burial time and/or without official booking, resulting in the City having to incur expenses eg staff overtime hours.	565.22	650.00	y	591.30	680.00	4.62%

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	3. PENALTY : Dishonoured/Unpaid payments in respect of cheque (Only for Insufficient Funds); Refer to Drawer; Effects not Cleared & Payment stopped, Debit card, Credit card and Electronic Funds Transfer (EFT)	Penalty as per the approved Finance Revenue Sundry Tariff Schedule, and issued in accordance with the Credit Control and Debt Collection Policy, as amended from time to time.	Refer to Revenue Sundry Tariff Schedule	Refer to Revenue Sundry Tariff Schedule	y	Refer to Revenue Sundry Tariff Schedule	Refer to Revenue Sundry Tariff Schedule	